

SUMMARY ACTION MINUTES

SPECIAL MEETING AD HOC COMMITTEE ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL

Wednesday, April 14, 2021, 1:00 P.M.

Bryan Prieto, Chair
Probation

Kimberly Doyle
District Attorney

Lynn Garrett
Education Representative

Meghan Medlin
At Large Community Representative

Jose Pelayo
Sheriff-Coroner

Nazly Restrepo
Community Based Drug & Alcohol Rep.

Ken Santini
Social Services Agency

Dawn Smith
Health Care Agency

Darren Thompson
Public Defender

ATTENDANCE: Members Doyle, Garrett, Medlin, Pelayo, Prieto, Restrepo, Santini and Smith (all members participated via Zoom)

EXCUSED: Member Thompson

CLERK OF THE AD HOC COMMITTEE: Jamie Ross, Deputy Clerk (participated via Zoom)

ADMINISTRATIVE MATTERS: (Items 1 - 2)

1. Welcome and Introductions

CHAIR PRIETO CALLED THE MEETING TO ORDER AT 1:04 P.M.; CHAIR CALLED ROLL AND CLERK CONFIRMED QUORUM

2. Discussion of and approval of Ad Hoc Committee report recommendations

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x

APPROVED AS AMENDED TO ADD "AD HOC COMMITTEE" TO LAST SENTENCE UNDER "SUMMARY OF OCJCC AD HOC COMMITTEE ACTIONS" SECTION, AND UPDATE REPORT TO REFLECT RECOMMENDATIONS OF ESTABLISHING A TIME FRAME WHEN PROGRAMS WOULD BE REVIEWED AND THE USE OF A PROGRAM RATING SHEET/FORM; DIRECTED CLERK TO AGENDIZE REPORT FOR 4/22/21, 3:30 P.M. REGULAR COUNCIL MEETING

ADJOURNED: 1:22 P.M.

SUMMARY ACTION MINUTES

*** KEY ***

Left Margin Notes

1	Kimberly Doyle	A = Abstained
2	Lynn Garrett	X = Excused
3	Meghan Medlin	N = No
4	Jose Pelayo	C.O. = Committee Order
5	Bryan Prieto	
6	Nazly Restrepo	
7	Ken Santini	
8	Dawn Smith	
9	Darren Thompson	

(1st number = Moved by; 2nd number = Seconded by)

/s/

BRYAN PRIETO
Chair

/s/

Jamie Ross, Deputy
Clerk of the Ad Hoc Committee



STEVEN J. SENTMAN
CHIEF PROBATION OFFICER

BRYAN PRIETO
ASSISTANT CHIEF PROBATION OFFICER

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DATE: April 22, 2021

TO: Steven J. Sentman, Chair - Orange County Juvenile Justice Coordinating Council
Members, Orange County Juvenile Justice Coordinating Council

FROM: Bryan Prieto, Chair - Orange County Juvenile Justice Coordinating Council - Ad Hoc Committee

SUBJECT: Ad Hoc Committee Findings/Recommendations in re: Measuring the Effectiveness of the
OCJJCC Comprehensive Multiagency Juvenile Justice Plan

On behalf of the Orange County Juvenile Justice Coordinating Council (OCJJCC) Ad Hoc Committee, I am pleased to present our recommendations on how the local comprehensive multiagency juvenile justice plan (Local Plan) can/should be measured. The attached report will outline how the recommended measurement process (including a new form) came to be and why the Ad Hoc Committee supports its use. All Ad Hoc Committee members will be present and available to address any questions, concerning our recommendation, at the regularly scheduled April 22, 2021 meeting of the OCJJCC.

I would like to personally extend my thanks and appreciation to all OCJJCC Ad Hoc Committee members namely, Kimberly Doyle, Lynn Garrett, Meghan Medlin, Jose Pelayo, Nazly Restrepo, Ken Santini, Dawn Smith, and Darren Thompson. The attached recommendation would not exist were it not for the significant contributions of all the above-mentioned individuals. Additionally, I would like to thank Jamie Ross from Clerk of the Board for coordinating/facilitating the Ad Hoc Committee meetings. Finally, I want to acknowledge Probation Research Analyst IV Lisa Sato for her work in creating the new (recommended) form that we believe will greatly assist in not only assessing the success of the current Local Plan, but will be an important tool for the OCJJCC to measure the success of any future program(s) ultimately incorporated into later versions of the Local Plan.

MEASURING EFFECTIVENESS OF THE ORANGE COUNTY JUVENILE JUSTICE COORDINATING COUNCIL COMPREHENSIVE MULTIDISCIPLINARY JUVENILE JUSTICE PLAN (LOCAL PLAN)

Introduction

On February 25, 2021, during its regularly scheduled meeting, the Orange County Juvenile Justice Coordinating Council (OCJJCC) received/reviewed a revised report submitted by its Ad Hoc Committee. The report entitled “Orange County Juvenile Justice Coordinating Council – Ad Hoc Committee Recommendations *Building an Effective and Meaningful Comprehensive Multiagency Juvenile Justice Plan*”¹ highlighted a number of recommendations for the OCJJCC to consider when developing a plan to reduce juvenile crime and provide services to the plan’s targeted youthful population. Although the revised report would be accepted, the Ad Hoc Committee was directed to reconvene and bring back recommendations on what metrics should be measured and how often these metrics should be reviewed. These recommendations would be considered during the regularly scheduled meeting of the OCJJCC on April 22, 2021.

In light of the above directive, the Ad Hoc Committee (virtually) met on (5) five occasions throughout the months of March and April and deliberated (along with members of the public) on the types of metrics that would be meaningful for the OCJJCC when considering the effectiveness of the Comprehensive Multiagency Juvenile Justice Plan (Local Plan). Ultimately, it was decided that a newly created form would be recommended for use by the OCJJCC to 1) identify key metrics the coordinating council wanted to review and; 2) establish a time frame when individual programs would be scheduled to provide report out information on these metrics. The advantage of this new form is the OCJJCC can utilize it immediately and measure the effectiveness of all programs currently incorporated into the existing Local Plan. Additionally, the form allows the OCJJCC some flexibility in the future when balancing between budgetary challenges and whether to add/delete programs from the Local Plan.

Acknowledgements

Many thanks go to all members of the OCJJCC Ad Hoc Committee members (please see insert) and the public for taking the time to discuss this important topic. Additionally, thanks go to Jamie Ross (Clerk of

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AD HOC COMMITTEE

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Darren Thompson
Offices of the Public Defender

¹ <https://ocprobation.ocgov.com/sites/ocpr/files/2021-03/02-25-21%20JJCC%20minutes%20packet.pdf>

the Board) for coordinating/facilitating the March/April meetings on behalf of the group. Finally, much thanks and appreciation go to Research Analyst IV Lisa Sato. She was able to summarize and encapsulate the questions/concerns of the group and incorporate these ideas into the group's (recommended) form (see Appendix 1).

Summary of OCJCC Prior Actions

On July 23, 2020, during its regularly scheduled meeting, the OCJCC created an Ad Hoc Committee to review its Local Plan. The review came about because of audit findings released by the state auditor in May of 2020. In general the state auditor indicated that counties (that were under review) had weak oversight (both at the state and local level), approved inappropriate or outdated comprehensive plans, and misreported or failed to include outcomes that supported the use of Juvenile Justice Crime Prevention Act (JJCPA) funds.²

In the subsequent weeks, the Ad Hoc Committee, chaired by probation, met and ultimately produced a report for the OCJCC to review during its regularly scheduled meeting on October 22, 2020. The report, entitled "Orange County Juvenile Justice Coordinating Council – Ad Hoc Committee Recommendations *Building an Effective and Meaningful Comprehensive Multiagency Juvenile Justice Plan*" outlined (5) five findings/recommendations on the: 1) OCJCC, 2) Target population, 3) OCJCC Comprehensive Plan, 4) Metrics to Measure Success, and 5) JJCPA Funding. While the report was accepted, the OCJCC approved to have subject area #3 (including its recommendation) stricken. An updated report was to be provided during the regularly scheduled meeting of the OCJCC on February 25, 2021.

At the February meeting, the OCJCC accepted the updated report but required further study on subject area #4 (noted in the revised report as subject area #3 – Metrics to Measure Success). Following deliberations, the OCJCC directed the Ad Hoc Committee to reconvene and provide feedback on the metrics that should be measured and timeframes when these metrics ought to be reviewed. The results of that analysis would be reviewed during the regularly scheduled meeting of the OCJCC on April 22, 2021.

Summary of OCJCC Ad Hoc Committee Actions

As a result of the directive the Ad Hoc Committee, once again chaired by probation, coordinated with Clerk of the Board to host (3) three (virtual) regularly scheduled public meetings on March 17, March 30, and April 6, 2021. Additionally, (2) two (virtual) special public meetings occurred on March 24, and April 14, 2021. During these meetings, committee members along with members of the public discussed what metrics would be of value to the OCJCC and the time frames these metrics should be reviewed.

While the task appeared straight forward, the Ad Hoc Committee's conversations quickly brought to light the complicators that make the evaluation of Local Plan effectiveness more complex. Timing, for example, is one of the major hurdles. Ad Hoc Committee members shared that because it does take time (sometimes months) to determine whether a Local Plan program is effective, the OCJCC is left to decide (just prior to submission to the State) whether a program should continue to receive funding whether or not that program has been able to produce any outcome data. Additionally, because each

² <https://www.auditor.ca.gov/pdfs/reports/2019-116.pdf>

program monitors a variety of metrics, it would be difficult to pigeonhole each program into one “uniform” set of outcome data.

In the end, the Ad Hoc Committee agreed that, like any other provider responding to a bid for service, the existing/future program administrators would be responsible for 1) identifying the type of program they are offering, 2) the partnerships they are leveraging to accomplish the program goal, 3) how information is being shared, 4) the metrics they are monitoring/why the metrics are important and, 5) what evidence-based, or promising practice they are utilizing in support of the Local Plan. Additionally, any newly adopted report out process should allow the OCJJCC flexibility (as well as the program administrators) to prepare outcome reports that are easy to follow and quickly allow the audience to make some determination on the program’s effectiveness. With these two issues in mind, the OCJJCC voted to adopt/recommend the usage of a new form that came about because of the group’s conversations.

OCJJCC Ad Hoc Committee Recommendation

In order to align efforts with existing legislation, the Ad Hoc Committee reiterates and recommends that any/all Local Plan programs should be based on approaches that have demonstrated an effectiveness in reducing delinquency and juvenile crime in the areas of prevention, intervention, suppression and/or incapacitation. Additionally, Local Plan programs should be collaborative and implement an information sharing process that allows for the constant monitoring and alteration of programs as needed to increase the positive development of program participants while also remaining focused on the reduction of delinquency and juvenile crime. Finally, through its collaborative efforts, the OCJJCC should adopt measures that illustrate how the Local Plan and its collective strategies contribute to the wellbeing of its targeted youthful population and the overall safety of the community at large.

With the above in mind, the Ad Hoc Committee recommends the immediate adoption and usage of the attached form (see Appendix #1). If adopted, any interested party can quickly determine the type of program provided, the key partners in the program strategy, the type of collaboration (including how information is shared), the key metrics that are being monitored. The form allows for flexibility for the OCJJCC to schedule a review process and tailor this review to each program provider based on the metrics being measured and the time frame needed to produce outcome reports. The form can be immediately used with existing Local Plan programs to monitor effectiveness. Additionally, the form can be utilized when considering the addition/deletion of programs in the future due to budgetary shortfalls and/or legislative changes that impact the services provided by the Local Plan.

CONCLUSION

On February 25, 2021, the OCJJCC directed the Ad Hoc Committee to bring back recommendations on Local Plan metrics and when these outcome measures should be reviewed. After a few meetings, the Ad Hoc Committee voted to recommend the adoption of a new form by the OCJJCC. This new form, the Ad Hoc Committee believes, will greatly assist the OCJJCC and its Local Plan program administrators with managing, monitoring, and continuing to develop cost effective strategies that will effectively address the needs of youth, reduce juvenile delinquency and/or juvenile crime, and ultimately make for a safe community.

Appendix #1
JJCPA PROGRAM REQUIREMENTS, PLAN & METRICS

JJCPA PROGRAM:

1. Component(s) of juvenile crime addressed by program: Prevention Intervention Suppression Incapacitation

2. Collaborating Partners:

<input type="checkbox"/> Law enforcement	<input type="checkbox"/> Education	
<input type="checkbox"/> Juvenile Court	<input type="checkbox"/> Mental health/health	
<input type="checkbox"/> Probation	<input type="checkbox"/> Social services	
<input type="checkbox"/> Other partner*	<input type="checkbox"/> Drug and alcohol	

** Provides services that specifically target at-promise juveniles, juvenile offenders and/or their families*

3. Information sharing systems/strategies to ensure that County actions are fully coordinated and designed to provide data for measuring the success of juvenile justice programs and strategies:

4. Program goals and plans for achieving and measuring outcomes:

PROGRAM GOAL	PLAN TO ACHIEVE OUTCOME	MEASUREABLE OUTCOME

5. Program timeline:

6. Reporting data/outcomes:

Pre- and post-program participation assessment:
Tracking improvement of protective factors (i.e. factors that may mitigate or reduce problematic behavior):
Tracking the amount and influence of any training that was provided (i.e. measure expected outcomes of training to measurable returns):

7. Reporting period *(Mark all that apply)*:

Quarterly Yearly
 Bi-annually Other *(please specify)*:

NOTES:

Please attach any relevant evidence-based, evidence-informed and/or promising practices support documentation