

## SHAVING, HAIR CARE, AND PERSONAL HYGIENE FOR YOUTH YOUTH LEADERSHIP ACADEMY

- AUTHORITY:** California Code of Regulations, Title 15, Sections 1487 and 1488
- RESCINDS:** Procedure Manual Item 3-8-001, dated 01/07/15
- FORMS:** Authorization to Cut Minor's Hair F057-6293
- PURPOSE:** To establish guidelines for giving haircuts to and facilitating shaving and personal hygiene for youth at the Youth Leadership Academy (YLA).

### I. GENERAL INFORMATION

- A. All youth at YLA are expected to keep their hair neat and clean, regardless of style. Hair care services are to be available on a monthly basis.
- B. Boys who wish to have their hair cut will receive a short, basic haircut using a number 2 or higher (clipper) blade. Boys may have a gradual fade cut (with a number 2 blade) from the sides or back of their hair. No other types of cuts will be permitted. Shaved heads are not permitted.
- C. While on furlough, youth may have their hair cut with the approval of their assigned staff member, their assigned DPO and the unit SJCO. However, the same guidelines apply for haircuts received on furloughs. Shaved heads are not allowed under any circumstances (less than #2 cut).

### II. PROCEDURE

#### A. GUIDELINES FOR HAIRCUTS

- 1. No youths are allowed to cut other youths' hair, or their own hair.
- 2. The youth's parent/guardian must authorize staff to provide a haircut by signing an "Authorization to Cut Minor's Hair" form.
- 3. Approved Volunteers in Probation (VIPs) may give haircuts.
- 4. Staff may cut a youth hair as long as there is another staff present to supervise the rest of the group, and the youth consents to staff cutting their hair.
- 5. Each unit is to maintain a supply of hair clippers and implements.
- 6. Hair clippers and implements must be cleaned after each individual use.
  - a. Oster brand disinfectant or other disinfectant approved by the State Board of Barbering (Title 16, Chapter 9, Sections 979 and 980, California Code of Regulations) shall be used for this purpose.

- b. Clippers and instruments are to be stored in a clear container separated from other items.
- c. Lubricate clippers after each use or cleaning as needed with Oster brand lubricating oil.

**B. GUIDELINES FOR SHAVING**

1. Youth will be allowed to maintain a beard or mustache if present upon admission to YLA. Once cleanly shaven, boys at YLA are expected to maintain a clean-shaven appearance and will be allowed to shave on a daily basis.
  - a. Disposable razors will be issued by staff to each youth requesting to take care of their shaving needs.
  - b. **Youth** shall not share razors.
  - c. Other shaving instruments may be used only as approved by administration (i.e., for medical reasons).
  - d. The facility administrator may suspend shaving for youth who are considered to be a danger to themselves or others.
2. All shaving razors are to be disposed of after each use into an approved medical waste disposal sharps container. All razors are to be shown to staff prior to placing them in the sharps container.

**REFERENCES:**

Procedure: 3-1-022 Minors' Rights

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**APPROVED BY:**