

## PICTURES AND READING MATERIAL

- AUTHORITY:** Administrative Directive  
California Code of Regulations, Title 15, Section 1371
- RESCINDS:** Procedure Manual Item 3-1-041, dated 08/12/13
- FORMS:** None
- PURPOSE:** To establish the criteria and procedure for accepting pictures/reading materials into juvenile facilities.

### I. GENERAL INFORMATION

- A. All **youth** housed in juvenile **facilities** shall be provided with reasonable access to public information and written/pictorial forms of entertainment. **Youth** may receive publications, newspapers and photographs from parents/guardians, friends, and volunteers. Incoming materials may be personally delivered to the juvenile **facilities**, or via the postal service.
- B. Pictures and reading materials will not be accepted into juvenile **facilities** if:
1. It is material that the **youth** would not be permitted by law to purchase.
  2. It promotes/advocates the violent overthrow of the Federal and/or State government, the violation of any laws or statutes, or the violation of the civil rights of individuals or groups.
  3. It contains nudity, partial nudity or a written/pictorial depiction of sexual acts.
  4. It is primarily occupied with death, human or animal sacrifices, suicide, or other destructive behavior.
  5. It depicts gang-related activities or gang ideation, hand signs, colors, graffiti on walls, buttons, badges or articles of clothing which generally identify with gang motivated behavior.
  6. It minimizes or depersonalizes the impact of crime on its victims.
  7. It provides written or pictorial advocacy for incarceration or those incarcerated.
  8. It relies on profanity or obscenity as its primary mode of communication, or if it is written in code or relies upon code as the primary means of communication.
- C. Expensive and/or hard covered schoolbooks will be allowed into the **facilities** after the provider is informed that the Probation Department cannot guarantee their maintenance.

- D. Individual **facilities** may set limits on the number of publications/pictures a minor may retain. The limit shall be based on fire, sanitation, or housekeeping reasons.
- E. Where posting of pictures is permitted, it shall be limited to a 2' by 3' area in individual sleeping rooms and comparably limited in dorm rooms so as not to dominate the walls.
- F. The above guidelines will be posted in each unit or dorm for the **youths'** review.

II. PROCEDURE

- A. Unit staff shall inspect all incoming publications and materials for contraband. Legal materials shall be inspected for contraband only in the presence of the **youth**.
- B. Unit staff shall review publications and materials for content and inform supervisory staff of publications and materials that are unacceptable or questionable.
- C. Supervisory staff will review unacceptable material and if he/she concurs, it will be forwarded to the Director or designee for final decision.
- D. The Director or designee shall advise the **youth** of the reason(s) the publications were unacceptable and of the disposition of the materials.
- E. Unacceptable materials may be returned to the sender or stored with the **youth's** personal property, if he/she requests it.

**REFERENCES:**

Procedures:	3-1-004	Disposition of Contraband
	3-1-011	Personal Property
	3-1-022	Youths' Rights
	3-1-024	Youths' Mail
	3-2-016	Property Control- Juvenile Hall
	3-2-025	Visiting - Juvenile Hall
	3-3-004	Property Control-Youth Guidance Center
	3-3-021	Visiting - Youth Guidance Center
	3-4-016	Visiting Joplin Youth Center
	3-4-027	Personal Property Control
	3-8-004	Property Control Youth Leadership Academy
3-8-021	Visiting Youth Leadership Academy	
Policy:	F-7	Personal Property of Youths in Juvenile Institutions

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**APPROVED BY:**